

Cyngor Cymuned

Llanarmon yn Iâl

Community Council

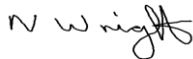
Mrs Norma Wright - Clerk, Bryn Llyn, Black Mountain, Treuddyn, MOLD CH7 4BW Tel: 01824 780358

I hereby give you NOTICE that Llanarmon yn Ial Community Council,

Annual General Meeting followed by an Ordinary General Meeting

6.30pm Wednesday 7th JUNE 2023 Canolfan Dewi Sant, Eryrys and via Zoom

All members of the Council are hereby invited to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out below.



Norma Wright - Clerk

AGENDA

1. Present/ Apologies for Absence (reasons minuted)
2. Election of Chair – secret ballot if requested
3. Declaration of Acceptance of Office by the Chair.
4. Election of Vice-Chairman – secret ballot if requested
5. Meeting open to public:
Reference/code for Zoom meeting is available from the Clerk on request in advance.
6. Reviewing and reaffirming the Code of Conduct.
7. Adopted the Register of Members business interests & gifts over £25 as published on the Internet
8. Confirmation of Minutes AGM May 2022
9. Matters Arising from AGM May 2022 minutes not on the agenda
10. Community Council's Annual Report.
11. Review and adoption of Financial Regulations
12. Review and adoption of the New Model Standing Orders as issued by One Voice Wales May 2023.
13. Finance Matters:
 - a. Review and adoption of the Annual Governance Statement;
 - b. Review and adoption of the Council's Policy on Reserves:-balances carried forward at 31st March year ending. With earmarked and non-earmarked Reserves
 - c. Annual Accounting Return for year ending 1st April 2022 - 31st March 2023.
 - d. S137 Expenditure limit and expenditure incurred under the Wales Power of Well Being.
 - e. Council Tax base for our community council area.
 - f. The Statement of Variance
 - g. Investment Statement
 - h. Review of the Council's / subscriptions to other bodies. One Voice Wales: SLCC: Information Commissioners Office - ICO Direct Debit
14. Review the Values and inventory of land and Fixed Assets as listed in the Assets Register.
15. Election of Assets Risk & H&S Assessment Officers; H&S Policy
 - a. Graianrhyd: (Chair of all Risk Assessments) to review all Risk Assessment Schedules.
 - b. Eryrys: D Pollard;
 - c. Llanarmon Village:
16. Review of the Effectiveness of Internal Financial Controls & Internal Auditor's Report
17. Annual Risk Assessment Policy/ Statement & Schedule

18. Election of Councillors for Defibrillator monthly checks; Eryrys, Graianrhyd, Llanarmon Shop, Mobile Llanarmon Old School Room
19. a. Clerk's Annual Review /Expenses; Pension Requirements - increased hours/ new printer
b. Acceptance of Payroll Services/ Jones & Graham Payroll services- updated fees.
20. a. Reviewed Chair's & Members Allowances Policy:
b. Schedule of Members Remuneration: Reaffirming Expenses Policy.
c. Training Plan:
21. Llanarmon Playing Field Play Equipment Inspection & Bonfire H&S clearance: Review Warden Honorarium;
22. Election of Finance Committee: for meeting in June. S Jones, S Kane,
23. Review Bank Account Mandate: - Signatories: N Wright, S Jones, D Pollard
Internet & Payment Schedules Check: D Pollard
24. Representative for Village Bonfire & Fireworks Event: Bonfire clearance H&S, previously K Ford
25. Dates of Meetings for 2023-2024; being the first Wednesday of each month except August when there would not be a meeting
26. Review rent for Hearst House, grazing land and Cemetery Fees – burials charges etc.
27. Election of Quarry Liaison Councillor/or Committee:
28. Election of Social Media/ Electronic Communications Advisors; Previously;- (Chair) S Jones, K Patterson
Accessibility Statement for Website.
29. Election of Two 'One Voice Wales' Representatives; previously R Rogers
30. Election of AONB Champion
31. Review and Reaffirming of the Council's Policy Documents: copies for the public are available on request, if not already on www.llanarmon.com website.
Co-option of Councillors Policy
Delegation Policy:
Habitual & Vexatious Complaints Policy
Language Policy
Complaints Procedure: Whistle- blowing Policy
Policy of Unacceptable Actions by Individuals
Publication Scheme: For Information Available Under the Freedom of Information Act
Policy for Equal Opportunity, Race & Cultural Inclusion
Admission of the Public & Press to Meetings
Retention & Disposal Policy
Responsibilities / Information & Data Protection Policy;
Social Media & Electronic Communication Policy
Privacy Notice for Website and Correspondence Policy - The Management of Transferable Data Policy.
Terms of Reference for Committees/sub-committees
Employment Policies, Sickness & Procedures
Disciplinary Policy: Grievance Policy
Self Regulatory Protocol for Community Councils
Protocol on Member & Officer Relations
Local Resolution Protocol.
32. AOB